



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



REQUEST FOR QUOTATION

PROFESSIONAL FEE FOR SIGN AND SEAL OF STRUCTURAL DOCUMENTS AND STRUCTURAL INVESTIGATION LEVEL 2 OF SLSU INFANTA MAIN BUILDING (PMO)

Purchase Request No. 2025-06-1727
Approved Budget for the Contract: ₱ 125,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Professional Fee for Sign and Seal of Structural Documents and Structural Investigation Level 2 of SLSU Infanta Main Building (PMO)** to apply the sum of **One Hundred Twenty-Five Thousand Pesos Only (₱ 125,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Professional Fee for sign and seal of Structural Documents and Structural Investigation Level 2 of SLSU Infanta Main Building

1. The quotation-n must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprourement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Project Management Office
Lucban , Quezon

PROJECT TITLE: PROFESSIONAL FEE FOR SIGN AND SEAL OF STRUCTURAL DOCUMENTS & STRUCTURAL INVESTIGATION

LEVEL 2 OF SLSU INFANTA MAIN BUILDING

PROJECT LOCATION: SLSU MAIN CAMPUS, LUCBAN, QUEZON

OWNER : Southern Luzon State University

ABC : P 125,000.00

MODE OF IMPLEMENTATION : by Contract

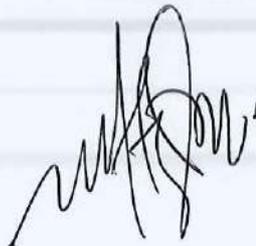
PROJECT DURATION: 60 Calendar Days

SUMMARY

ITEM	QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL
I	1	lot	Professional fee for Structural Investigation Level 2 of SLSU Infanta Main Bldg.		
II	1	lot	Professional fee of Civil/Structural Engineer for SLSU Infanta Main Building with signed and sealed Structural plans and complete documents (Bill of Materials, Specifications and Structural Analysis, Certificate of Completion) *preparation of Structural Analysis is also included		
				TOTAL ESTIMATED DIRECT COST	P
				OVERHEAD, CONTINGENCIES & MISC.(OCM)	P
INDIRECT COST				CONTRACTOR'S PROFIT	P
				VALUE ADDED TAX (VAT)	P
				TOTAL PROJECT COST	P

TOTAL PROJECT COST IN WORDS: _____

CONTRACTOR / BIDDER : _____



Republic of the Philippines
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Lucban, Quezon

PROJECT TITLE: Professional fee for sign and seal of Structural Documents and Structural Investigation of SLSU Infanta Main Bldg.

PROJECT LOCATION: SLSU Main Campus, Lucban, Quezon

OWNER: Southern Luzon State University

PROJECT DURATION: 60 Calendar days

SUBJECT: Scope of Works

SCOPE OF WORKS

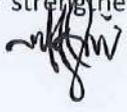
A. Structural

1. Assess all structural plans, calculations, and details for accuracy, structural integrity, and consistency with the architectural design, while verifying compliance with applicable codes such as the National Structural Code of the Philippines (NSCP), National Building Code (NBC), local government regulations, and relevant seismic, wind, and load provisions based on the project's location.
2. Signing and affixing of the civil/structural engineer's professional seal on the following documents (subject to completion and compliance):
 - o Foundation Plan and Details
 - o Column and Beam Layouts and Schedules
 - o Slab Plans
 - o Structural Framing Plans
 - o Roof Framing Plan
 - o Structural Sections and Details
 - o Structural Design Calculations
3. Preparation of Structural Analysis of the structure in accordance with applicable engineering standards and design codes.
4. Provision of signed and sealed updated Professional Regulation Commission License and Professional Tax Receipt.
5. Submission of deliverables such as signed and sealed Structural Plans, Building Permit Forms, Structural Analysis and Certificate of Completion to the Project Management Office.

B. Structural Investigation

1. Initial assessment and data gathering must be conducted by the consultant. (History, change in occupancy, renovations and other factors).
2. The consultant must conduct an ocular site inspection of the building. The photographs and locations of the physical defects such as cracks, reinforcement corrosion, noticeable beam deflections, and other visual defects should be recorded and identified.
3. Non-destructive testing like concrete testing and steel testing should be performed and concrete samples or specimens should be collected on-site and be taken to the laboratory for analysis.
4. The consultant should prepare a key plan of defects found during the site inspection. The damages and defects found during the visual inspection should be marked on the plans in detail.

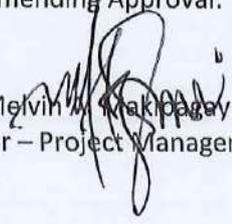
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5. Upon summarizing the results and findings, the assigned professional should itemize and break down these findings and come up with the conclusion of the overall safety of the structure.
6. The assigned professional will prepare recommendations based on the conclusion and defects that have been found on the site.
7. The deliverables of the project will include:
 - a. A comprehensive investigation report detailing:
 - i. Observations and findings
 - ii. Causes of defects or damage
 - iii. Recommendations for repairs or strengthening
 - ~~iv. Prioritized repair schedule~~ 
 - b. Supporting documents:
 - i. Photographs and videos
 - ii. Test results and laboratory reports
 - iii. Structural Analysis and Calculations

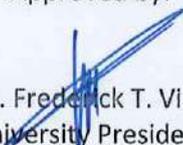
Prepared by:


Engr. Mary Rose N. Bojelador
Asst. Planning Engineer/As Built Occupancy/
Project Close out section

Recommending Approval:


Engr. Melvin M. Makpagan
Director – Project Management Office

Approved by:


Dr. Frederick T. Villa
University President